

Guideline for Journal of Tropical Forest Research (JTFR)

Manuscript has to publish your own research and describe your own words. The manuscript has not been submitted elsewhere, and has not presently being on process by other journals. Journal of Tropical Forest Research (JTFR) can be defined into 3 categories; **(1) original article** presents publish in your own research and knowledge **(2) short communications** present an innovative research and interesting to others **(3) review article** elaborates on analyst and synthesis former articles with accurate references. The original article, short communications, and review article will be selected to publish into the JTFR, respectively.

Manuscript Requirements

Unless otherwise stipulated, the style and format of manuscripts submitted to JTFR should follow the “Scientific Style and Format: The Council of Science Editors, Style Manual Committee 2006 “Scientific Style and Format”, 7th ed. Reston (VA). For convenience, refer to articles in the latest issue of the journal or for more details, contact the JTFR editorial office.

Use the English language (American spelling and usage) and the SI system (often referred to as “International Units”) for measurements and units.

Manuscripts Preparation

Manuscripts on original research use English language (American spelling and usage). The original article must not exceed 12 pages on A4, exclude first page.

▪ Writing

1. Use double-spaced all components of the manuscript with Time New Roman font, 11 point.
2. Heading such as introduction, materials and methods etc. should use capital letter, bold and center page. Sub heading should use bold and align text left.
3. Insert page number right top page.
4. Add line numbers alongside of each line of the article and restart each page

▪ Body text preparation

First page (Title page: exclude from body text) requires

1. **Title** must be concise, precise to the content and center page.
2. **Author** must be full name of each author, excludes gender and position.
3. **Contact details** must present name of authors, and author affiliations with complete address. The corresponding author address should be present with telephone number, fax number and electronic mailing address.

Body text

1. **ABSTRACT** must not exceed 250 words; all acronyms and abbreviations defined; no references cited and five keywords.
2. **INTRODUCTION** should be described in two pages or less, review pertinent work, cite key references, explain importance of the research and state objectives of your work. The literature review must be analyst on relevant literature and conceptual framework, theories, and hypothesizes for social science.
3. **MATERIALS AND METHODS** should be included sufficient detail so work can be repeated. Describe new methods in detail; accepted methods briefly with references. Use subheadings as needed for clarity. Use of abbreviations and acronyms, at first text use, define in parentheses. Do not use abbreviations and acronyms in titles.
4. **RESULTS AND DISCUSSION** should be presented together. Present results concisely using figures and tables as needed. Do not present the same information in figures and tables. Discuss principles and relationship, point out exception. The significance of the work or conduction should be presented in the end of discussion.
5. **CONCLUSION** should be briefly state the significance research work (not a summary).

6. **ACKNOWLEDGEMENTS** should be listed sources of financial or material supports and the names of individuals whose contributions were significant but not deserving of authorship. It should be not exceed 50 words.
7. **REFERENCE** should be listed only those references cited in the text. The references as cited in the text and the reference lists must be identical and standardized.
- 7.1 **Citation** in text uses name and year system reference format of the Council of Science Editors (formerly Council of Biology Editors). Cite only necessary publications. Three or more authors use “*et al.*” In parenthetical citations, separate author and year with a comma. Use suffixes a, b and c to separate publications in same year by the same author. Semi-colons separate citations of different authors. **Cite two or more publications of different authors in chronological sequence, from earliest to latest.** For example:
- The starch granules are normally elongated in the milk stage (Brown, 1956).
 - ...and work (Dawson and Briggs, 1984, 1987) has shown that...
- 7.2 **Reference** lists should be listed alphabetically by the first author’s last name. Single author precedes same author with co-authors. Type references flush left as separate paragraphs. Do not indent manually. Write the names of book and journal in bold letters. Let the text wrap with first line hanging indented. Use the following format.

EXAMPLE

Books:

Bryman, A. 2008. **Social research methods**. 3rd ed. Oxford: Oxford University Press.

E-books:

Bryman, A. 2008. **Social research methods**. 3rd ed. Oxford: Oxford University Press.
E-book.

Book chapters:

Mettam, G.R. and L. B. Adams. 1999. How to prepare an electronic version of your article. In: Jones, B.S. and R. Z. Smith (eds.). **Introduction to the Electronic Age**. E-Publishing Inc., New York, pp.281-304.

Journal Articles:

Van der Geer, J., J. A. A. Hanraads and R. A. Lupton. 2000. The art of writing a scientific article. **J. Sci. Comun.** 163: 51-59

Electronic Journal articles:

Lundmark, L. 2005. Economic restructuring into tourism in the Swedish mountain range. **Scan. J. Hosp. Tour.** 5 (1): 23–45. doi: 10.1080/15022250510014273.

Larsen, J. E. and J. P. Blair. 2009. The importance of police performance as a determinant of satisfaction with police. **Am. J. Econ. Bus. Adm.** 1 (1): 1-10. <http://www.scipub.org/fulltext/ajeba/ajeba111-10.pdf> (Accessed 2010-09-29)

Web pages:

R Core Team. 2014. **R: A language and environment for statistical computing**. R Foundation for statistical Computing. Vienna, Austria. <http://www.R-project.org> (Accessed 31 December 2014)

Dissertation:

Isnaeni, N.F 2007. **Product formulation of pure instant potatoes [(*Ipomoea batatas* (L.) Lam] as one of staple food diversification**. M.Sc. thesis, Faculty of Agricultural Technology, Bogor Agricultural University. Bogor, Indonesia.

Conference proceedings:

Johnson, R.R. and M. P. Herrero. 1981. **Corn pollination under moisture and high temperature stress**. pp. 66-77. In: Loden H.D. and D. Wilkinson (eds.). Proceeding of 36th Annual Corn and Sorghum Industry Research Conference Chicago, USA.

8. **Tables** should be number each table with Arabic numerals. Place a descriptive caption at the top of each table. Print one table per page. Columns and their headings are usually (but not always) used to display the dependent variable(s) being presented in the table. Foot-notes should be identified by lower case letters appearing as superscripts in the body of the table and preceding the footnote below the table.
9. **Figures** (graphs, charts, line drawings, photographs) Supply one illustration per page with the figure number indicated under the illustration. Figure captions should be double-spaced and listed consecutively on page(s) separate from figures: use Arabic numerals. High quality figure(s) of at least 300 x 300 dpi (resolution) are needed and uploaded as supplemented file(s). Authors are responsible for obtaining permission to reproduce previously copyrighted illustrations.

Editorial review and processing

Peer Review. All submitted manuscripts are screened by the Editor for importance, substance, appropriateness for the journal, general scientific quality, and amount of new information provided. Those failing to meet current standards are rejected without further review. Those meeting these initial standards are sent to expert referees for peer review. Referee comments are reviewed by Editor and he/she, often after allowing the author to make changes in response to the referee's comments, advises the Scientific Editor to either accept or reject the manuscript. The Scientific Editor informs the author of the final decision. The review process ordinarily is completed within 3 months. If the process is delayed beyond that point, authors will be notified.

Rejected manuscripts. Rejected manuscripts may, in some instances, be appropriate for publication in other journals. Rejected manuscripts including original illustrations and photographs will be returned to authors.

Accepted manuscripts. The author(s) will be asked to review a copy edited page proof. The author(s) is responsible for all statements appearing in the galley proofs. The author will be informed of the estimated date of publication.

Publication Ethics

Journal of Tropical Forest Research follows closely a set of guidelines and recommendations published by Committee on Publication Ethics (COPE) (<https://publicationethics.org/>). All parties involved in the publishing process including editors, reviewers, authors and others are required to be familiar with them and especially to adhere to the publication ethics as described below.

Authors

Authors should present the results accurately, clearly and honestly without fabrication, inappropriate data manipulation, commercial or non-commercial conflict of interest, ensuring their actual involvement in the work and sufficient contribution to the scientific results and findings that could be corroborated or verified by others. Additionally, in research where human or animal participants or use of biological materials are involved, authors are required to provide information about ethical aspects of the research.

Regarding the submission, the manuscript must not be previously published in another journal or simultaneously submitted for publication elsewhere. It is also forbidden for authors to publish the same results in more than one journal. Authors are expected to participate in the peer-review process and respond to the requirements of the Reviewers and Editors for the corrections and improvement of the manuscript to the best of their ability.

Reviewers

The peer reviewers are expected to assist the editor and the editorial board in evaluating manuscripts based on content without any discrimination and presenting their feedback on the works in an accurate and clear manner. They must also ensure that all the information related to the manuscripts is kept confidential and must report to the Editor-in-Chief if they are aware of copyright infringement and plagiarism on the author's side.

The reviewers should declare or notify the Editor-in-Chief and withdraw from the review process if they do not have the required subject expertise to carry out the review. In the case that they are able to assess only a part of the manuscript, they are required to outline clearly the areas for which they have the relevant expertise.

Editors

The decision to accept or reject a paper for publication is made by Editors based on the paper's importance, originality and clarity, and the study's validity and its relevance to the remit of the journal who will ensure the confidentiality of the information or materials submitted by the authors, the protection of peer referees' identities, the transparency, fairness and punctuality of the peer review process, all of the information and materials will only be disclosed as appropriate to the author(s), reviewers and other editorial advisors.

Any unpublished materials disclosed in a submitted paper will not be used for other purposes without the author's explicit written consent. Submissions made to a journal by the Editors will be handled by an alternative Editors to ensure the process remains fair and unbiased.

Furthermore, inaccuracies, misleading texts or wrong explanations found in the published article must be corrected promptly by the author(s). The editors are willing to publish corrections, errata, clarifications and apologies if the need for doing so arises. All complaints will as well be seriously investigated by the editor regardless of who files the complaint.

Copyright

The copyright of the published article is transferred to **Journal of Tropical Forest Research**, including without limitation, the right to publish the work in whole or in part in any and all forms of media, now or hereafter known, and effective if and when the article is accepted for publication, thus granting Environment and Natural Resources Journal all rights for the work so that both parties may be protected from the consequences of unauthorized use.

Manuscript submission

Author should submit manuscript (MS) based on JTFR format through the online submit system ([http:// www.jtfr.forestku.com](http://www.jtfr.forestku.com)). Author can register by fulfill name-surname, Email-address, and password, then, submit MS. The submit documents include information files as;

1. MS files with MS word and MS pdf
2. Figure files (if any) only based on * .tiff or *.jpeg, with the resolution at least 300 dpi.
3. Submission MS file which can download on website (<http://www.jtfr.forestku.com>) as **the download documents**. If author have any problems, please contact editor (E-mail: dokrak.m@ku.ac.th)
4. Author should **propose at least three reviewers**, Name and Email address. JTFR will concern as the reviewers or neither nor.

****5. All files should be gather in one folder, then, make it to "folder Zip file" for upload into submission online.**